

Annexure-A

NOTICE INVITING ON-LINE TENDER

GUJARAT TECHNOLOGICAL UNIVERSITY, AHMEDABAD					
E-TENDER NOTICE NO. : 07 FOR 2026-27					
Gujarat Technological University invites Online Tenders for the work of :					
Name of work: Event Management including mandap decoration & allied services for 16 th Convocation of Gujarat Technological University.					
Tender/bid inviting and opening authority: Registrar, Gujarat Technological University.					
(A)	Details of E-Tender item:				
Sr. No.	Name of Work	Estimated Tender Value (Rs.)	EMD (Rs.)	Tender Fee in Rs. (including GST)	Total Security Deposit(Rs.)
1	2	3	4	5	6
1.	Event Management including mandap decoration & allied services for 16th Convocation of Gujarat Technological University, Chandkheda, Ahmedabad	25,71,915/-	25,800/-	1,770/-	1,29,000/-
(B)	Schedule for e-tendering is fixed as under:				
(i)	Office Visit for Tender Document (If any)	As per convenience of agency/contractor except holiday within office hours before submission.			
(ii)	Pre-bid Conference	Nil			
(iii)	Date of downloading of tender documents	Dt.19/10/2026 at 11:00 A.M. onwards, bidders can download the tender documents from the website:www.gtu.nprocure.com			
(iv)	Last date of submission of technical bid & prequalification documents by RPAD/Speed Post/Courier only (Part-1). Note: No documents shall be received personally.	So as to reach Up to Dt. 03/11/2026 up to 18:00 hours at the office of the bid inviting authority at Registry branch			
(v)	Last date of submission of online documents & Financial bid tender	Up to Dt. 03/11/2026 up to 13:00 hours			
(vi)	Submission of Tender fee & EMD (Original DD in physical form and online scan copy)	Tender fee & EMD by Demand Draft in favor of "Gujarat Technological University" payable at Ahmedabad of any nationalized/scheduled bank. Note: No Exemption Certificate is allowed.			

Date
Signature of contractor

Registrar
Gujarat Technological University
Ahmedabad

(vii)	Opening of technical bid-prequalification form (Part-1)	Dt.04/11/2026 at 11:00 hours at the office of the bid opening authority
(viii)	Online opening of Financial bid, only of the Tenderer who have succeeded in technical bid	Date will be intimated
(ix)	Bid validity period	90 days from date of opening of financial bid
Eligibility:		
Agency/Contractors/service provider who are having the qualification according to Annexure-3 and 3.2 and submitted all the relevant documents as said in Annexure-3.2 and satisfied by the competent authority shall be declared qualified.		
Further Details of this tender are as under:		
1.0	The service is to be provided for the venue place. The service as per Schedule-B is to be provided for the place as above and as per requirement of GTU.	
2.0	Downloading Tender Document:	
2.1	Bid documents will be available on web site up to the Date shown above.	
2.2	Bidders wishes to participate in this tender will have to register on web site https://tender.nprocure.com	
3.0	Digital Certificate :	
3.1	Bidders who wish to participate in online tenders will have to procure / should have legally valid Digital Certificate (Class III) as per Information Technology Act-2000 using which they can sign their electronic bids. Bidders can procure the same from any of the license certifying Authority of India or can contact (n)code solutions- a division of GNFC Ltd, who are licensed Certifying Authority by Govt. of India.	
3.2	All bids should be digitally signed, for details regarding digital signature certificate and related training involved the below mentioned address should be contacted:	
	(1) (n)Code Solutions (A Division of GNFC Ltd.), 14 th Floor, Tower One, Road 5C, Zone 5, Gujarat International Finance Tech City (GIFT City), Gandhinagar - 382 355, Gujarat, India. (P): (079) 66743289 / 311 E-mail: dscsales@ncode.in OR (2) (n)Code Solutions (A Division of GNFC Ltd.), 5 th Floor, GNFC Infotower, Judges Bungalows, S G Highway, Bodakdev, Ahmedabad – 380054, Gujarat, India. (P): 079-40007317 E-mail: ahdsales@ncode.in	
3.3	Bidders who already have a valid Digital certificate need not procure a new Digital certificate.	
3.4	Bid inviting/opening authority and address: Registrar, Gujarat Technological University at Admin Building of Gujarat Technological University situated at GTU Campus, Chandkheda, Ahmedabad.	
3.5	Mode of quoting rates: Percentage rate tender	
4.0	On line Submission of Tender:	
4.1	Bidders can prepare & edit their offers number of times before tender submission date & time. After tender submission date & time, bidder cannot edit their offer submitted in any case. No written or online request in this regard shall be granted.	
4.2	Tenderer shall submit their financial bid/commercial bid (Part-2) in Electronic format on above mentioned website & date shown above after Digitally signing the same.	
4.3	Offers submitted without digitally signed will not be accepted.	

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4.4	Offer of Commercial/financial bid in physical form will not be accepted in any case.
4.5	It is Bidder's responsibility to verify Online Corrigendum / Amendments till last submission date and time as well as before Final Submission of Bid.
5.0	Contacting Officer:
5.1	Further details/clarification if any required will be available from Estate department Gujarat Technological University at room no.A-207, Admin building, Chandkheda, (T) 079-23267538/613.
6.0	General instructions:
6.1	The tender fees will not be refunded under any circumstances.
6.2	Conditional tender shall not be accepted.
6.3	This tender notice shall form a part of tender document.
6.4	The tenderers are advised to read carefully the "Instruction for Tenderer" and "Prequalification Criteria"(Annexure-3, 3.1 and 3.2) contained in the tender documents.
6.5	The Internet site address for E-Tender is https://tender.nprocure.com
6.6	The Gujarat Technological University reserves the rights to reject any or all tenders without assigning any reason thereof.

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